



Tel : 91-22-2623 2192
91-22-2628 9777
Fax : 91-22-2623 7819

अमृतं तु विद्या

Bharatiya Vidya Bhavan's
Sardar Patel College of Engineering

(Government-Aided Autonomous Institute)

MUNSHI NAGAR, ANDHERI (WEST), MUMBAI - 400 058.

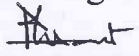


E-mail : principal@spce.ac.in
Web : www.spce.ac.in

TEQIP/2015-2016/142
23.11.2015

NOTICE

Board of Governors meeting of Sardar Patel College of Engineering will be held on Friday the 11th December, 2015 at 11.00 a.m. in the committee room of the college. Agenda for the meeting is enclosed herewith. Relevant papers will be sent in due course. You are requested to make it convenient to attend the meeting.


PRINCIPAL

Encl: As above

- | | |
|--------------------------------|--------------------------------|
| 1. Dr. Sesha Iyer | ☞ Chairman |
| 2. Dr. Ranjan Banerjee | ☞ Member |
| 3. Dr. S. Krishnamoorthy | ☞ Member |
| 4. Prin. S. G. Chitale | ☞ Member |
| 5. Shri. Asif Mulla | ☞ Member |
| 6. Dr. M. C. Deo | ☞ Member |
| 7. Shri. Sanjeev C. Nadkarni | ☞ Member |
| 8. Prof. M. G. Krishnan | ☞ Member |
| 9. Dr. B. N. Choudhary | ☞ Member (AICTE Nominee) |
| 10. Dr. Kiran Patil | ☞ Member (State Govt. Nominee) |
| 11. Prin. (Dr). S. K. Ukarande | ☞ University Nominee |
| 12. Dr. M. M. Murudi | ☞ Member |
| 13. Dr. P. P. Nagrale | ☞ Member |
| 14. Dr. P. H. Sawant | ☞ Principal & Member Secretary |

AGENDA OF BOARD OF GOVERNOR'S MEETING

Agenda items for the Board of Governors meeting to be held on 11th December 2015 at 11.00 a. m. in the Committee Room.

Agenda Items:

1. To confirm the minutes of meeting & action taken report held on 21st September 2015.
2. To introduce new members.
3. To brief about compliances for Autonomy and Accreditation.
4. To brief about preparation for TEQIP-III.
5. To discuss and approve the guidelines for Good Governors documents prepare.
6. To brief about the infrastructure development.
7. To discuss about participation in National Institute ranking framework.
8. To brief about TEQIP activities.
9. To brief about financial status of institute.
10. To brief about academic activities.

Any other matter with the permission of Chair.



BVB's Sardar Patel College of Engineering

Andheri (West), Mumbai 400 058.



**Minutes of Board Of Governors Meeting held on held on 11th December 2015
at 11.00 a.m. in the Committee Room.**

The following members were present:

1. Dr. Sesha Iyer
2. Dr. Ranjan Banerjee
3. Dr. S. Krishnamoorthy
4. Prin. S. G. Chitale
5. Mr. Asif Mulla
6. Prof. M. G. Krishnan
7. Dr. M.C. Deo
8. B.N. Chaudhari
9. Mr. Sanjeev Nadkarni
10. Dr. Mrs. Prachi Gharpure
11. Mrs. Seema Ghanekar
12. Dr. M. M. Murudi
13. Dr. P. P. Nagrale
14. Dr. R.B. Buktar
15. Dr. Nilesh Raikar
16. Dr. P. H. Sawant

Dr. Kiran Patil, Prof. M.G. Krishnan and Shri. S.G. Chitle were granted leave of absence.

Items:

- 1. To Confirm minutes of earlier BOG meeting & action taken report held on 21st September 2015.**

Minutes of the Board of Governors meeting held on 21st September 2015 along with the action taken report were circulated and the minutes were confirmed.

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(Dr. Seshu Iyer)
Chairman
Board of Governors.



2. To introduce new members.

As the term of two faculty members (Dr. M.M.Murudi and Dr. P.P. Nagrale) completed their term, therefore the Principal nominated the new faculty members namely, Dr. Rajesh Buktar, and Dr. Nilesh Raikar. Further, with the permission of the Chairman, two lady members Dr. Prachi Gharpure, Principal, Sardar Patel Institute of Technology (SPIT) and Mrs. Seema Ghanekar, Associate Vice President Telecom & Hitech L&T Technology and Services were inducted on Board. The Member secretary introduced all the new members to the board & they were welcomed by them. Further the term of University nominee Dr. S.K. Ukrande was over.

Action Taken:

The institute applied to the University for Nomination of new member.

3. To brief about compliances for Autonomy and Accreditation.

Autonomy:

University of Mumbai has extended the autonomous status to the institute up to 2020. As the period of autonomy given by UGC is valid till the academic year 2015-2016; the institute has submitted the proposal of extension of academic autonomy to the UGC through University of Mumbai.

Action taken:

The institute has followed up with the University to send the proposal for extension of autonomy to the UGC. The proposal has been submitted to the UGC. The UGC conveyed the institute regarding UGC committee members for the institute's visit. Further the date of UGC committee visit is scheduled on 17th to 18th March 2016.

Accreditation:

The Member Secretary informed the Board that, institute has applied for accreditation of all UG/PG programs under TIER-I category for accreditation.

The e-SAR for UG/PG program are already uploaded on NBA portal. Also the tentative dates of visit of NBA committee have been submitted to NBA both for UG & PG programs. In view of the accreditation, the

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(Dr. Seema Iyer)
Chairman
Board of Governors,
SPCE



chairman advised the member secretary to expedite the process of filling the vacant post.

Action Taken:

As the NBA Committee visit dates submitted by institute were expired. Accordingly NBA visits were scheduled during June-July 2016. This schedule was communicated to NBA.

4. To brief about preparation for TEQIP-III.

The member secretary informed the board that the institute has satisfied all the 12 Key Performance Indicators (KPI) set by State Project Facilitation Unit (SPFU) & National Project Implementation Unit (NPIU) in TEQIP-II. The institute has spent about 7.5 crores out of 10 crores. The TEQIP-II project ends by October 2016. It is expected that the institute will completely utilize the funds by October 2016. The institute has received a letter dated 11/09/2015 from SPFU that the MHRD/NPIU has issued a DPR copy of TEQIP-III project. As per the letter Institutes should fulfill following criteria to be eligible for TEQIP-III

- (i) Autonomous Status (Extension obtained in case of already autonomous institute)
- (ii) NBA Accreditation.

Action Taken:

The extension of Autonomous status from Mumbai University has already been obtained by the institute and subsequently institute had applied to UGC for extension of autonomy. The UGC committee is visiting the institute on 17-18th March, 2016. Regarding Accreditation, the institute has applied for accreditation of all UG/PG programs and completed all the procedures regarding the same. The accreditation committee is likely visit the institute by June-July, 2016.

5. To discuss and approve the guidelines for Good Governance documents prepared.

As per the TEQIP requirement, the institute has prepared the following documents:

- (i) Self Review- Good Governance
- (ii) Development plan- Good Governance.

These documents have been approved by the chairman and have been submitted to the SPFU and NPIU. Further member secretary informed the board that the institute has also prepared the Good Governance Document. It was placed before the committee and same was approved. Member secretary presented the following documents prepared before the committee:

- Governance Guidelines Document
- Guidelines for Board of Governors
- Guidelines for Academic Board
- Guidelines for Subject Board, Civil, Electrical and Mechanical Engineering Departments
- Guidelines for Examination Committee
- Guidelines for Accounts and Finance Committee
- Guidelines for Purchase Committee
- Guidelines for Industry Institute Interaction Cell.

Action Taken:

Copy of Good Governance Document has been sent to SPFU. Fine tuning of above mentioned documents is done and preparation of Guidelines of some other important committees is in progress.

6. To brief about the infrastructure development.

The member secretary put forth the two proposals regarding infrastructure development:

(i) **Proposal of IT Infrastructure Modernization:** under this, it was proposed to install CCTV camera at SPCE main Building, Office, Computer labs and Hostel. It was proposed to buy Servers, Network Modernization, to provide Wi-Fi facilities in SPCE main building. Also, it is proposed to install Digital Signage Boards in Principal's Office, Committee Room, Library, Examination section and TPO.

The proposal estimate is Rs. 59 Lakhs. 50 % of funding will be utilized from Internet fees and 50% funding will be from interest earned from PG funds.

(ii) **Proposal of Repair of College and Hostel Buildings:** It was proposed to carryout structural repairs and painting of college building. Approximate estimate of the work was about Rs. 85 Lakhs. The funding

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(Dr. Sessa Iyer)
Chairman
Board of Governors,
SPCE



for this work will be done from TEQIP fund allocated for civil works & also from PG fund. It was also proposed to carry out structural repairs and painting of Hostel building. Approximate estimate of the work is about Rs. 118 Lakhs. The funding for this work will be done from the Hostel funds. Board approved both the proposals.

Also it was decided to have separate new hostels for SPCE and SPIT. It was also discussed to use additional space available in the workshop to make up the shortage of space for the academic activities. For this the workshop needs to be renovated.

Action Taken:

The area/portion of the building to be strengthened was identified and quality of work was also worked out. Civil works initiated.

7 To discuss about participation in National Institute ranking framework.(NIRF)

The member secretary informed the board that The National Institutional Ranking Framework (NIRF) has been formed and accepted by MHRD. Participation in this NIRF is made mandatory for all institutes and Universities.

Action Taken:

The institute has uploaded all the relevant documents into the web portal of NIRF.

8. To brief about TEQIP activities.

The Member Secretary briefed the progress of TEQIP Activities to the BOG.

i. Financial, FMR, Grants received and utilized.

The Financial Monitoring Report (FMR) for the month of November 2015 and complete summary of funds received and utilized was presented before the BOG. Till date, institute has received Rs. 8.5 crores of grants. As on 30th November 2016, the institute has spent Rs. 760 lakhs under nine different heads as mentioned in FMR. The Institute is yet to receive Rs. 1.5 crores grant. The Member secretary informed the Board that the

Institute has fulfilled the 10 key performance indicators set up by NPIU. Due to this the Institute is eligible for additional grant of Rs.5 crores. All the Board Members appreciated the Principal and TEQIP Co-ordinator for the Best performance of the Institute in TEQIP activities.

ii. Procurement Status:

The total no of packages successfully executed is 69 the value of completed procurement is Rs. 4.61 crores. The value of packages to be initiated before 31st August 2015 is Rs. 44.00 lakhs the pending work is minor civil work of Rs.50.00 lakhs.

Action Taken :

The package of worth Rs. 8 lakhs has been executed/ initiated. But due to problem with PMSS software the procurement work is held up. Once the problem is sorted out by NPIU the procurement will be expedited. The civil work planning has been done and it will be executed as early as possible.

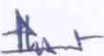
iii. Faculty and Staff development

The Member Secretary appraised the Board about Faculty and Staff development. The faculty and staff have been sponsored to attend Seminars, Workshops, Training programmes etc. Number of workshop/short courses/training programs has been organized in the college. Till date Rs. 79.7 lakhs has been spent in this activity.

iv. Industry Institute Interaction :

The institute has signed a number of MOUs with reputed institutes and industries. Most of activities are already in place. Till date the amount spent on these activities Rs. 33.8 lakhs. The Member Secretary highlighted the major activities conducted recently as under:

1. Civil Engineering Department conducted the Industry Institute meet on 28th October 2015 and 38 participants from different industries and government organizations attended the meet. Number of activities was planned during this meet.
2. IIC Meeting: Meeting of Industry Institute Interaction Cell. The meeting of industry institute reaction cell of SPCE was



held on 19th November 2015. The discussion was mainly focused on need to expose teaching faculty to industry-culture through on-site training and to boost participation of faculty in resolving practical/research issues faced by industry. The participation by SPCE in 5th global university-industry congress organized by CII and MHRD Delhi was also discussed.

Action Taken :

SPCE participated in CII survey for all three branches in the last three years. Only 15% of institutes received platinum of which Civil Engineering Department is one amongst them. Electrical & Mechanical Department received gold rating.

iv. Performance and Data Audits:

Till date four data audits and four performance audits have been conducted. The institute performance has increased progressively.

v. Mentors Visit :

To monitor the progress of TEQIP activities and for guidance for these activities a Mentor is appointed by NPIU. The Mentor visit was organized on 30th September 2015. The report is awaited.

v. Research :

The seed money of Rs. 30 lakhs is set apart for research activities. Out of Rs. 30 lakhs about Rs. 8 lakhs has been utilized. Further the research proposals from UG/PG & Ph.D. students and faculty are being invited. These proposals will be scrutinized by senior research advisors. Dr. Ranjan Banerjee pointed out that as mentioned in the Vision Mission statement of the institute the research activities need to be enhanced. His suggestion was accepted.

9. To brief about financial status of institute.

The Member Secretary briefed the committee about financial position of the institute. He briefed about balance in current account and FDR amount in different accounts. Dr. B. N. Choudhary advised to follow up with the DTE and of Higher and Technical Education Department regarding the retention of Tuition Fees. The Member secretary informed that the institute is continuously following up this matter.

10. To brief about academic activities.

The Member Secretary presented the annual report of all departments including the student's achievements.

11. To brief about

- 1. DTE Letter regarding change of designation of faculty members as per VIth pay commission:** As per this letter the DTE has asked to send the proposal regarding change of designation of existing faculty as per VIth pay commission i.e, Lecturer to Asst. Professor, Asst. Professor to Asso. Professor.

Action Taken:

The institute has sent a proposal with changed designation of existing faculty as per the VIth pay commission mentioned above to DTE through Jt. Director, Technical Education, Regional Office, Mumbai.

- 2. Regarding implementation of Career Advancement Scheme (CAS) as per VIth pay commission recommendations to the faculty working in Autonomous Government and Aided Institutes, University and Deemed University.** As per this letter the DTE has asked to send the proposal to give the benefit under CAS as per Vth pay commission to those faculties who are eligible as on 22.10.2012. Further for the cases of those eligible faculties under CAS after 22.10.2012, the institute has to constitute a screening committee to scrutinize the applications for CAS benefit as per the norms.

Action Taken:

Dr. S. B. Rane & Registrar are preparing the report about cases of those eligible faculties under CAS after 22.10.2012 and constitute a committee for the scrutiny.

The meeting concluded with votes of thanks by Member Secretary.

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(Dr. Seshu Iyer)
Chairman
Board of Governors,
SPCE

